



पारादीप पत्तन प्राधिकरण
PARADIP PORT AUTHORITY
PARADIP - 754 142, ODISHA (INDIA)
ADMINISTRATIVE DEPARTMENT



ADVERTISEMENT

NO. AD/RSC-22/196/2015(Pt.-IV)/321

Dated: 06.02.2024


1. Paradip Port Authority, an Autonomous Body under the Ministry of Ports Shipping & Waterways, invites applications for the following engagements on contractual basis.

Sl. No.	Name of the Post	No. of posts	Age Limit	Monthly Consolidated Remuneration
1	Sr. Manager (Information, Communication & Trade Facilitation)	01	Below 52 years	Rs. 1,20,000/-p.m.
2	Manager (Information, Communication & Trade Facilitation)	01	Below 50 years	Rs. 1,05,000/-p.m.

2. The cutoff date for determining the age is **01.02.2024**.
3. Age limits can be relaxed for deserving candidates at the discretion of PPA.
4. The consolidated remuneration may vary according to the IDA variation applicable from time to time during the period of engagement. The IDA variation may be applicable after joining of the candidate.
5. Retired officers or deputationists are not eligible for these assignments.
6. Eligibility Criteria, Role & responsibility etc. for the posts are at **Annexure-I**.
7. **Period of Engagement:** The above contractual engagement will be for (01) one year and may be extendable further based on performance and requirement of Paradip Port Authority.
8. **Medical Facility:** The professional functionary will be entitled for medical consultation in Paradip Port Authority Hospital for self only.
9. **Accommodation:** Unfurnished Type-B/C quarters on payment of usual rent along with Electricity/Water charges as applicable to Class-I Officers of PPA subject to availability.
10. **Selection Methodology:** Through interview giving 90% weightage to qualifications and experience of the candidates and 10% weightage to performance in the interview. Further, while short listing candidates for the interview, the ratio of 1:3 may be followed with regard to vacancies and candidates called for interview. However, PPA reserves the right to alter the ratio as would be felt necessary at the time of short listing.
11. No TA/DA is admissible for appearing in interview/personal discussions.
12. The candidates shall be held responsible for correctness of all information given by him/her and in case of any information/documents found to be incorrect at a later stage; action shall be taken against the candidates including termination of the contractual engagement.

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13. Canvassing in any form will lead to disqualification.
14. Appointing Authority reserves the rights to cancel selection process fully or partly without assigning any reason thereof.
15. The engagement is purely temporary and may be terminated without assigning any reasons by giving a notice of fifteen days.
16. The contract shall not confer any right / claim for absorption in Paradip Port Authority.
17. Candidates, fulfilling the eligibility criteria and agreeable to the terms & conditions, may apply in the prescribed format (at **Annexure-II**) with two recent passport size photograph and self certified photocopies of relevant certificates/ testimonials. Application in sealed envelope super scribing "**Application for engagement of _____ on Contractual basis**", should reach the **Office of the Secretary**, Paradip Port Authorities, Po-Paradip Port, Dist-Jagatsinghpur, Odisha-754142, by **22.03.2024**. Mere fulfillment of the eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidates. Incomplete application received after the last date may not be entertained.
18. Interested candidates are advised to follow PPA website for further updates.
19. Applications received after due date, incomplete applications without self certified supporting documents in proof of Educational Qualification & Experience etc. will not be considered.


Secretary, 05/2/2024
Paradip Port Authority

THE DETAIL OF PROFESSIONAL ROLE & RESPONSIBILITIES, QUALIFICATION & EXPERIENCE FOR THE CONTRACTUAL POSTS

1) Senior Manager (Information, Communication & Trade Facilitation)

(A) Roles & Responsibilities

- Responsible for IT Infrastructure, network design and implementation.
- Administration of network Infrastructure, Switches, Wireless Network.
- Managing Routers, Firewalls, Proxies and Load Balancers from multiple vendors e.g. F5, Cisco
- Configuring and Managing VPN Services.
- Develop and monitor policies for the use of network resources.
- Responsible for information security and network security along with implementation of security processes, standards and related requirements.
- Managing security products like CISCO ASA, Cisco ISE, FortiGate, IDS, IPS, Anti-spam, IPSec VPN, SSL VPN, Content Filtering Solution and Authentication service.
- Implementation of cyber security rules, policies & IT policies.
- Implementation of cyber security architecture methodologies.

(B) Essential Qualification & Experience

(a) **Qualification** :BE / B.Tech / ME / M.Tech / MCA/ M.Sc(IT) in any specialization.

(b) **Experience**: Minimum 7 Years experience in the following fields.

(i) Information security / Network security, Network infrastructure, Firewall management e.g. Cisco ASA, Checkpoint, FortiGate, Network IDS/IPS, IPSec VPN, SSL VPN, Content Filtering Solution and Authentication service.

(ii) Implementation of cyber security architecture methodologies, ISO 27001 / COBIT / ITIL as per Industry best practices and generally accepted information security principles.

(C) **Desirable Experience**: Network / Cyber Security Certification.

2) Manager (Information, Communication & Trade Facilitation)

(A) Roles & Responsibilities

- Responsible for IT Infrastructure, network design and implementation.
- Administration of network Infrastructure, Switches, Wireless Network.
- Managing Routers, Firewalls, Proxies and Load Balancers from multiple vendors e.g. F5, Cisco
- Configuring and Managing VPN Services.
- Develop and monitor policies for the use of network resources.
- Responsible for information security and network security along with implementation of security processes, standards and related requirements.
- Managing security products like CISCO ASA, Cisco ISE, FortiGate, IDS, IPS, Anti-spam, IPSec VPN, SSL VPN, Content Filtering Solution and Authentication service.
- Implementation of cyber security rules, policies & IT policies.
- Implementation of cyber security architecture methodologies.

(B) Essential Qualification & Experience

(a) **Qualification** :BE / B.Tech / ME / M.Tech / MCA/Msc(IT) in any specialization.

(b) **Experience**: Minimum 5 Years experience in the following fields.

a. Information security / Network security, Network infrastructure, Firewall management e.g. Cisco ASA, Checkpoint, FortiGate, Network IDS/IPS, IPSec VPN, SSL VPN, Content Filtering Solution and Authentication service.

b. Implementation of cyber security architecture methodologies, ISO 27001 / COBIT / ITIL as per Industry best practices and generally accepted information security principles.

(C) **Desirable Experience**: Network / Cyber Security Certification.

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**PARADIP PORT TRUST
ADMINISTRATIVE DEPARTMENT**

APPLICATION FOR THE POST OF:.....

1. Name of the Candidate (in Block letters) : _____
2. Father's/Husband's Name : _____
3. Date of Birth (dd/mm/yyyy) : _____
4. Age as on 01.02.2024 : _____
5. Permanent Address (with pin code) : _____
6. Address for correspondence (with pin code) : _____
7. E-mail address, phone numbers (office, residence & mobile) along with fax no. if any
E-mail: _____
Mob: _____
Ph (off): _____
Ph (Res): _____
8. Religion :
9. Whether belong to Minority/Community, if yes, please specify. :
10. Whether belonging to SC/ST/OBC/PH :
11. Gender :

Affix Passport
size
Photograph

12. Details of Educational Qualification from Matriculation onwards (Enclose a separate sheet, duly signed, if the space below is insufficient):

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/ Institute					
d) University/ Board					
e) Main subjects					
f) Total aggregate & percentage of marks obtained, division and remarks, if any					

13. Details of experience (in chronological order). (Enclose a separate sheet, duly signed, if the space below is insufficient). : _____

Sl. No.		(1)	(2)	(3)	(4)	(5)
a. Name of organization						
b. Post held with dates	From					
	To					
c. Brief description of duties performed						
d. Details of experience						
e. Salary						

14. Complete detail in case a Retired officer / Deputationist : _____

15. Details of computer knowledge : _____
Language(s) known and application
Software used

16. Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above advertisement) [enclose a separate sheet, duly authenticated by your signatures, if the space is insufficient] : _____

17. Language known (Read, write, speak and understand) : _____

DECLARATION

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or misleading, then my candidature/appointment/services will stand cancelled/terminated without assigning any reasons there for.

Date: _____
Place: _____

Signature: _____
Name : _____

Note: Attested copies of documents in support of education qualification and experience must be enclosed. Application will not be considered without attested copies of supporting documents.